

**T.Y. B.Com.**  
**Cost and Works Accounting Special Paper II**  
**Subject Name -: Cost and Works Accounting.**  
**Course Code -: 305 – e.**

**Objectives :-**

1. To provide Knowledge about the concepts and principles application of Overheads
2. To provide also understanding various methods of costing and their applications.

**Level of Knowledge -: Basic Knowledge.**

**Term I**

Unit No.	Topic	No. of Lectures
<b>1.</b>	<b>Overheads:</b>	<b>6</b>
	1.1. Meaning and definition of overheads. 1.2. Classification of overheads	
<b>2.</b>	<b>Accounting of Overheads (Part-I)</b>	<b>14</b>
	2.1 Collection and Allocation of overheads. 2.2 Apportionment and Re-apportionment of overheads	
<b>3.</b>	<b>Accounting of Overheads (Part-II)</b>	<b>20</b>
	3.1 Absorption - Meaning ,Methods of Overhead Absorption 3.4 Under and Over Absorption of overheads- Meaning, Reasons and Accounting treatment	
<b>4.</b>	<b>Activity Based Costing</b>	<b>8</b>
	4.1 Definitions-Stages in Activity Based Costing	
	4.2 Purpose and Benefits of Activity Based Costing	
	4.3 Cost Drivers 4.4 Problems on Activity Based Costing [Simple Problems only]	
<b>Total</b>		<b>48</b>

**Term II**

Unit No.	Topic	Lecture
<b>5.</b>	<b>Methods of Costing:</b>	<b>08</b>
	5.1 Introduction to Methods of Costing. 5.2 Job Costing- Meaning, Features, Advantages and Limitations	
<b>6.</b>	<b>Contract Costing:</b>	<b>16</b>
	6.1 Meaning and Features of Contract Costing	
	6.2 Work Certified and Uncertified, Escalation clause, Cost Plus contract, work-in- progress 6.3 Profit on incomplete contract	
<b>7.</b>	<b>Process Costing</b>	<b>14</b>
	7.1 Meaning and features of process costing	
	7.2 Preparation of process accounts including normal and abnormal loss/gain 7.3 Joint Products and By Products [Theory Only]	
<b>8.</b>	<b>Service Costing:</b>	<b>10</b>

	8.1 Meaning, Features and Applications. 8.2 Cost Unit-Simple and composite 8.3 Cost Sheet for Motor transport service 8.4 Cost Statement for Hospital and Hotel Organization	
	<b>Total</b>	<b>48</b>

**Note** -: Allocation of Marks -:

- a) 50 % for Theory.
- b) 50% for Practical Problems.

#### **Areas of Practical Problems**

- Accounting & Control of Overhead. [Part I]5  
Primary Distribution of Overheads, Repeated & Simultaneous equation methods only.
- Accounting & Control of Overhead. [Part II]  
Problems on Machine Hour Rate Only.
- Contract Costing - Preparation of Contract Account & Contractive Account [without B/s]Simple Problem without Escalation clause
- Process Costing Simple Problems on Process Costing [Where there is no work in process].
- Service Costing - Cost Sheet for Motor Transport and Hotel and hospital industry Service.

<b>Books Journals and Websites Recommended for Cost and Works Accounting Paper I, II and III</b>	
1.	Prof. Subhash jagtap -: Practice in Advanced costing and Management Accounting. Nirali Prakashan, Pune
2.	Ravi Kishor -: Advanced Cost Accounting and Cost Systems Taxman's Allied Service Pvt. Ltd., New Delhi.
3.	S.P. Lyengar -: Cost Accounting Principles and Practice, Sultan Chand & Sons Accounting, Taxman's, New Delhi.
4.	Ravi Kishor -: Students Guide to Cost Accounting Taxman's, New Delhi.
5.	M.N. Arora -: Cost Accounting Principles and Practice Vikas Publishing House Pvt. Ltd., New Delhi
6.	S.N. Maheshwari and S.N. Mittal -: Cost Accounting, Theory and Problems, Mahavir book Depot, New Delhi.
7.	B.L. Lall and G.L. Sharma -: Theory and Techniques of Cost Accounting. Himalaya Publishing House, New Delhi.
8.	V.K. Saxena and Vashista -: Cost Accounting – Text book. Sultan Chand and Sons, New Delhi
9.	V.K. Saxena and Vashista -: Cost Audit and Management Audit. Sultan Chand and Sons, New Delhi
10.	Jain and Narang -: Cost Accounting Principles and Practice. Kalyani Publishers
11.	N.K. Prasad -: Principles and Practice of Cost Accounting Book Syndicate Pvt. Ltd., Calcutta.
12.	N.K. Prasad -: Advanced Cost Accounting Syndicae Pvt Ltd., Calcutta.
13.	R.K. Motwani -: Practical Costing. Pointer Publisher, Jaipur
14.	R.S.N. Pillai and V. Bhagavati -: Cost Accounting.

15. Hornefrain and Datar -: Cost Accounting and Managerial Emphasis.
16. Dr.J.P.Bhosale -: Management Accounting, Vision Publication
17. Prof.Jagtap, Nare & Pagar -: Cost & Works Accounting, Paper-II
18. Journal -: Cost Accounting Standards issued by ICWAI, Kolkata
19. Journal -: Management Accountant Issued by ICWA of India, Calcutta.
20. Website -: - [www.icwai.org](http://www.icwai.org)& [www.aicmas.com](http://www.aicmas.com).